



The West Boylston Water District

Meeting Date and Time: Monday February 24, 2025; 5:00pm

Members Present: Stanley Szczurko Jr., Robert Bryngelson, Jr., James LaMountain, Michael Mard, Stephen Muscente

Also Present: Michael Coveney, Heather Isaacs, Lori Renzoni

Mr. Szczurko called the meeting to order at 5:01pm and notified the participants that the meeting would be audio recorded.

ITEM 1: TREASURER'S REPORT (see attachments)

Mrs. Isaacs reviewed the Water District's Water Billing income, Balance Sheet, and Profit & Loss reports through January 31, 2024. Mr. Muscente inquired about the AR balance; Mrs. Isaacs clarified that the balance is mainly current (1-30 days) and all was collectable. Mr. Coveney also expanded on rental units and landlords being responsible for tenant delinquencies per state law as new rental units being proposed was a concern for the Board. Mrs. Isaacs clarified asset depreciation for Mr. Muscente and updated Mr. Szczurko on the submission to the State for free cash certification. Anticipates March/April submission.

ITEM 2: SUPERINTENDENT'S REPORT (attached)

- 1.) Bowen St. Break: The source of break took about 8 hours to locate. Mr. Szczurko commended the staff for their work.
- 2.) Rt. 12 Break: 1" lead gooseneck was removed.
- 3.) Proposed developments: All listed projects are slated to start this year.
- 4.) Truck 24 damage: No further questions or comments.
- 5.) Sanitary Survey scheduled: The survey typically takes a few days and all of the facilities will be inspected/visited.

ITEM 3: OLD BUSINESS- Lee Street Water Main Replacement

Mr. Coveney continues to work with Comprehensive Environmental Protection and the SCADA engineers. Will be meeting with West Boylston Fire to discuss fire hydrant locations and placement. Noted increase to 4 hydrants from 2. Mr. Szczurko questioned whether the work will disrupt any private property; Mr. Coveney clarified that the main will stay in the existing roadway, the removal/replacement of the old hydrants will require being off the road. Mr. Szczurko also inquired about the timing of the project; Mr. Coveney anticipates design work to be complete in another week, the bid process to start in 2-3 weeks and that work should proceed early September and only take about a month to complete. Mr. LaMountain inquired about the existing main, which will be buried per State/Federal guidelines.

ITEM 4: NEW BUSINESS- New Cell Tower Antenna

Dish Network installed an antenna on the Lawrence Street cell tower owned by Crown Castle in July 2023, who rents the land from the District. No payment has been received in the form of additional rent owed by Dish. Crown has offered to collect the rent, including back rent, on the District's behalf. The District's attorney has reviewed the agreement. Mr. Coveney is waiting for details and payment breakdown (per our attorney) and will need the Board to vote and approve the agreement. Mr. Szczurko questioned other recourse for non-payment; Mr. Coveney indicated the attorney would need to intervene, which would be costly.

ITEM 5: READING & APPROVAL OF MINUTES

Mr. Bryngelson made a motion to accept the January 13, 2025 meeting minutes as presented; Mr. Muscente seconded the motion; all voted in favor; motion carried.

ITEM 7: FUTURE AGENDA ITEMS-None presented.

Mr. LaMountain made a motion to adjourn; Mr. Bryngelson seconded the motion; all voted in favor. Motion carried. Mr. Szczurko adjourned the meeting at 5:51pm. Next regular meeting scheduled for March 24, 2025 at 5:00pm.

Meeting Minutes of the West Boylston Water District

February 24, 2025

Members Present: Stanley Szczurko,Jr., Robert Bryngelson, Jr., James LaMountain, Michael Mard, Stephen Muscente

Date of Approval: _____March 24, 2025_____
